

**FORWARD PLAN OF KEY DECISIONS**  
**(covering the period 1 June 2022 to 30 September 2022 at a minimum)**

The Council's Forward Plan of Key Decisions sets out decisions that the Cabinet, Investment Board or an individual member of the Cabinet intends to take over (at least) the following four months, beginning with the first day of the month following publication of the plan. The plan will be updated and re-published each month and copies can be obtained from Fenland Hall, County Road, March, Cambs, PE15 8NQ - telephone March (01354) 622452.

Members of the public are entitled to obtain copies of the documents that will be relied upon when the decision is taken unless they are exempt within the meaning of the Local Government Acts. These documents will be published, wherever possible, on the Council's website ([www.fenland.gov.uk](http://www.fenland.gov.uk)) a number of days before the decision is due to be taken. Paper copies will be made available for inspection and purchase via the address and telephone number set out above

**Please note that the decision dates are indicative and occasionally subject to change. Please contact Amy Brown, Head of Legal and Governance, on the above direct line if you wish to check the decision date for a particular item.**

### **What is a Key Decision?**

A Key Decision means an Executive decision (i.e. one taken by the Cabinet or an individual member of the Cabinet) which is likely to

- result in the authority incurring expenditure which is, or the making of savings which are, in excess of £100,000 either on its own or in partnership with other organisations; or
- be significant in terms of its effects on communities living or working in an area of the District comprising two or more wards.

The full definition of a Key Decision can be found in the Council's Constitution, which can be found on the Council's website.

### **Part 2 – Notice of Intention to take Decisions in Private**

Whilst the majority of the business listed in this Plan will be open to the public to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances, the meeting may be held in private and on the rare occasion this applies, notice will be given within Part 2 of this document.

For further information regarding the content and purpose of the Forward Plan and the associated decision-making process, please contact Amy Brown, Head of Legal and Governance, on 01354 622452 or [abrown@fenland.gov.uk](mailto:abrown@fenland.gov.uk)

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

<b>Decision</b>	<b>Decision Maker</b>	<b>Date of Decision (Approximate)</b>	<b>Wards</b>	<b>Who is to be Consulted and By What Means</b>	<b>Who to Respond to and By When</b>	<b>Background Documents</b>
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## PART 1 - PREVIOUSLY ADVERTISED KEY DECISIONS

Decision	Decision Maker	Date of Decision (Approximate)	Wards	Who is to be Consulted and By What Means	Who to Respond to and By When	Background Documents
Confirmation of Article 4 Direction – Land to the rear of B1098, Horseway, Nr Chatteris - KEY/24JUN2201 Recommend confirmation of the Article 4 Direction	Cabinet, Portfolio Holder for Planning	15 Aug 2022	Manea	All relevant internal and external stakeholders	Nick Harding, Head of Planning nharding@fenland.gov.uk	Representations received in response to consultation (to be summarised in the report)
Acceptance of £142,800 Grant Funding from Cambridgeshire & Peterborough Integrated Care System and approval of proposed expenditure - KEY/22JUN22/01	Portfolio Holder for Health	Before 1 Aug 2022	All Wards	All relevant internal and external stakeholders	Phil Hughes, Acting Assistant Director phughes@fenland.gov.uk	N/A

Acceptance of funding from Government for Changing Places work - March (1 disabled toilet) and Wisbech (2 disabled toilets) - (Value £160,000) - KEY/24MAR22/01	Portfolio Holder for Economic Growth				Phil Hughes, Acting Assistant Director phughes@fenland.gov.uk	
Chapel safety and conservation essential works procurement decision - (Value £135,000) - KEY/19MAY22/01	Portfolio Holder for Environment	16 Jun 2022			Phil Hughes, Acting Assistant Director phughes@fenland.gov.uk	
Renewal of contract with Bartec for In-Cab System for a period of 5 years - (Value£135,000) - KEY/20MAY22/01	Portfolio Holder for Environment	17 Jun 2022			Mark Mathews, Head of Environmental Services mmathews@fenland.gov.uk	
Purchase of a 26-tonne refuse freighter via the RECAP Vehicle Framework - KEY/20MAY22/02	Portfolio Holder for Environment	17 Jun 2022			Mark Mathews, Head of Environmental Services mmathews@fenland.gov.uk	

Award of Garden Waste Subscription Sticker Management and Supply Contract - KEY/23MAY22/01	Portfolio Holder for Environment	1 Jul 2022			Mark Mathews, Head of Environmental Services mmathews@fenland.gov.uk	
Extension to Variation of CNC Building Control Agreement - KEY/07JUN22/01 Recommendation to approve proposed extension of CNC Building Control Agreement to March 2023	Portfolio Holder	5 Jul 2022	All Wards	All relevant internal and external stakeholders	Dan Horn, Acting Assistant Director dhorn@fenland.gov.uk	CNC Participating Authorities Agreement CNC Deed of Variation and Extension
Revised Housing Enforcement Policy - KEY/01JUN22/01	Cabinet	11 Jul 2022	All Wards	All relevant internal and external stakeholders	Dan Horn, Acting Assistant Director dhorn@fenland.gov.uk	Report to Cabinet on 11 July 2022 Housing Enforcement Policy
Shared Prosperity Fund - KEY/10JUN22/03 Recommendation to approve the proposed schemes for the Fenland area contained within the Shared Prosperity Fund Bid	Cabinet	11 Jul 2022	All Wards	All relevant internal and external stakeholders	Anna Goodall, Acting Assistant Director agoodall@fenland.gov.uk	Report to Cabinet on 11 July 2022

<p>Whittlesey Neighbourhood Planning Referendum - KEY/10JUN22/01  Recommendation to acknowledge the outcome of the Whittlesey Neighbourhood Planning Referendum and any potential associated impact on planning decisions in the area</p>	<p>Cabinet</p>	<p>15 Aug 2022</p>	<p>Whittlesey Wards</p>	<p>All relevant internal and external stakeholders</p>	<p>Anna Goodall, Acting Assistant Director  agoodall@fenland.gov.uk</p>	<p>Report to Cabinet on 15 August 2022  Whittlesey Neighbourhood Plan</p>
<p>Accommodation Review - KEY/10JUN22/02  Recommendation to approve the preferred option resulting from the options appraisal in order to progress to the formulation of a detailed business case</p>	<p>Cabinet</p>	<p>15 Aug 2022</p>	<p>All Wards</p>	<p>All relevant internal and external stakeholders</p>	<p>Anna Goodall, Acting Assistant Director  agoodall@fenland.gov.uk</p>	<p>Report to Cabinet on 15 August 2022  Accommodation Review Briefing Report</p>

**PART 2 - NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

<b>Decision</b>	<b>Decision Maker</b>	<b>Date of Decision (Approximate)</b>	<b>Wards</b>	<b>Who is to be Consulted and By What Means</b>	<b>Who to Respond to and By When</b>	<b>Background Documents</b>
11/12 High Street Wisbech- KEY/28JUN22/01 Recommendation to consider and approve options in relation to future development.	Cabinet	15 Aug 2022	Wisbech Wards	All relevant internal and external stakeholders	Phil Hughes, Acting Assistant Director phughes@fenland.gov.uk	Previous Council Reports only at this stage.
24 High Street, Wisbech - Award of Contract and Approval of Associated Finance and Officer Delegations - KEY/21APR22/01	Cabinet	11 Jul 2022	Medworth (Wisbech)	N/A – Involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 – information relating to the financial or business affairs of any particular person (including the authority holding the information)	Phil Hughes, Acting Assistant Director phughes@fenland.gov.uk	Confidential Report to Cabinet on 11 July 2022

<p>Procurement of Electric Sub-Station, Nene Waterfront Wisbech - KEY/10JUN22/04 Recommendation to approve the design, planning and tender of an electric sub-station to serve the Nene Waterfront development.</p>	<p>Investment Board</p>	<p>11 Jul 2022</p>	<p>Clarkson (Wisbech)</p>	<p>N/A – Involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 – information relating to the financial or business affairs of any particular person (including the authority holding the information)</p>	<p>Confidential Report to Investment Board on 11 July 2022</p>
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<p>Approve the FFL Business Plan - KEY/16JUN22/01</p>	<p>Investment Board</p>	<p>11 Jul 2022</p>	<p>All Wards</p>	<p>N/A – Involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 – information relating to the financial or business affairs of any particular person (including the authority holding the information)</p>	<p>Peter Catchpole, Corporate Director and Chief Finance Officer  petercatchpole@fenland.gov.uk</p> <p>Adam Broadway, Instinctively Green Ltd  abroadway@fenland.gov.uk</p> <p>Dan Horn, Acting Assistant Director  dhorn@fenland.gov.uk</p>	<p>Confidential Report to Investment Board on 11 July 2022</p>
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FFL Project Briefing Report - KEY/16JUN22/02	Investment Board	11 Jul 2022	All Wards	N/A – Involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 – information relating to the financial or business affairs of any particular person (including the authority holding the information)	Peter Catchpole, Corporate Director and Chief Finance Officer petercatchpole@fenland.gov.uk  Adam Broadway, Instinctively Green Ltd abroadway@fenland.gov.uk  Dan Horn, Acting Assistant Director dhorn@fenland.gov.uk	Confidential report to Investment Board on 11 July 2022
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<p>FDC “commercial investment in March” - KEY/16JUN22/03</p>	<p>Investment Board</p>	<p>11 Jul 2022</p>	<p>All Wards</p>	<p>N/A – Involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 – information relating to the financial or business affairs of any particular person (including the authority holding the information)</p>	<p>Peter Catchpole, Corporate Director and Chief Finance Officer  petercatchpole@fenland.gov.uk</p> <p>Adam Broadway, Instinctively Green Ltd  abroadway@fenland.gov.uk</p> <p>Dan Horn, Acting Assistant Director  dhorn@fenland.gov.uk</p>	<p>Confidential Report to Investment Board on 11 July 2022</p>
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<p>FDC “Commercial investment in Wisbech” - KEY/17JUN22/01</p>	<p>Investment Board</p>	<p>11 Jul 2022</p>	<p>All Wards</p>	<p>N/A – Involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 – information relating to the financial or business affairs of any particular person (including the authority holding the information)</p>	<p>Peter Catchpole, Corporate Director and Chief Finance Officer  petercatchpole@fenland.gov.uk</p> <p>Adam Broadway, Instinctively Green Ltd  abroadway@fenland.gov.uk</p> <p>Dan Horn, Acting Assistant Director  dhorn@fenland.gov.uk</p>	<p>Confidential Report to Investment Board 11 July 2022</p>
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Commercial Investment in Chatteris - KEY/23JUN22/01 Recommendation to consider a possible investment opportunity in Chatteris and to agree the required level of expenditure.	Investment Board	11 Jul 2022	Wisbech Wards	N/A – Involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 – information relating to the financial or business affairs of any particular person (including the authority holding the information)	Peter Catchpole, Corporate Director and Chief Finance Officer petercatchpole@fenland.gov.uk	Purchase Report and Sale Documents
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Development of Phase 2 of South Fens Enterprise Park, Chatteris-KEY/23JUN22/02	Cabinet	15 Aug 2022	All Wards	N/A – Involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 – information relating to the financial or business affairs of any particular person (including the authority holding the information)	Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk	Procurement documents – EXEMPT – paragraph 3 – financial information.
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